



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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August 31, 2006

IN REPLY PLEASE

REFER TO FILE: **B-0**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE SUPPLEMENTAL AGREEMENT
BUILDING AND SAFETY INSPECTION AND PERMIT TECHNICIAN SERVICES
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works to execute a Supplemental Agreement to Contract PW-12719 with JAS Pacific, Inc., to extend the term for six months of the Consultant Services Agreement with no increase in the contract amount to allow continuity of building and safety inspection and permit technician services to the public.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board extend the term of an existing Agreement to provide ongoing building and safety inspection and permit technician services. On October 8, 2003, your Board authorized an Agreement with JAS Pacific, Inc., for as-needed building and safety inspection and permit technician services for a one-year period with two annual renewal options. In October 2004 and October 2005, the Director of Public Works renewed the Agreement. Your Board's October 8, 2003, action and supplemental actions on August 24, 2004, and September 6, 2005, authorized a not-to-exceed fee of \$4,800,000 in the current year and a combined not-to-exceed total fee of \$11,200,000 over the full term. For the current year, we estimate that approximately \$3,500,000 will have been expended through the October 31, 2006, expiration date leaving approximately \$1,300,000 available for continuation of services.

In order to assure the availability of sufficient building and safety inspection and permit technician services at the end of the Agreement's term, we are recommending that your Board authorize the Director of Public Works to execute a Supplemental Agreement extending the term of the Agreement without increasing the contract amount. All other terms and conditions of the original Agreement will remain in effect.

JAS Pacific, Inc.'s performance in delivering building and safety inspection and permit technician services has been good. Its staff has maintained a high level of professionalism, technical proficiency, responsiveness, and responsibility. JAS Pacific, Inc., has successfully met our requirements with prompt performance in delivering capable personnel to augment Public Works' Building and Safety Division existing staff on an as-needed basis. This flexibility is needed to meet the intermittent need for additional inspection and permit technician services that have resulted from the high level of construction activity in the private sector. The Supplemental Agreement will ensure that the appropriate levels of customer service are maintained in the inspection and permitting of buildings, structures, and site development. These services will be retained within the current not-to-exceed contracting authority previously established by your Board.

Based on our projections of current and future private sector construction activity, we anticipate the ongoing need for building and safety inspection and permit technician services. In anticipation of the upcoming expiration of the JAS Pacific, Inc., contract, we issued a Request for Proposals for building and safety inspection and permit technician services on August 16, 2006. Extension of the Consultant Services Agreement with JAS Pacific, Inc., will avoid disruption of service during evaluation of proposals and submittal of recommendations for future contracts to your Board.

Implementation of Strategic Plan Goals

This action meets the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness by providing the public with timely permit issuance and inspection services that help maintain construction scheduling and stimulate the local economy, while maintaining public safety.

FISCAL IMPACT/FINANCING

Execution of the Supplemental Agreement will extend the term of the Agreement without increasing the previously authorized contract amount. Financing for the subsequent year renewal will be made available in the corresponding fiscal year's budgets. All costs will be reimbursed by funding from fees for services. There will be no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Supplemental Agreement, in the form previously approved by County Counsel, will be used. The existing Consultant Services Agreement includes the standard Board-directed clauses that provide for contract termination, renegotiation, hiring qualified displaced County employees, and consideration of Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

JAS Pacific, Inc., is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

ENVIRONMENTAL DOCUMENTATION

Award of this Supplemental Agreement is categorically exempt from the requirements of the California Environmental Quality Act pursuant to Sections 15309 (Class 9) and 15321 (Class 21) of the California Environmental Quality Act guidelines.

CONTRACTING PROCESS

This is a request for authorization to extend an existing Consultant Services Agreement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Authorizing this Supplemental Agreement with JAS Pacific, Inc., will allow for seamless continuation of building and safety inspection and permit technician services to the public.

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CONCLUSION

Please return one adopted copy of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

JCB:

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cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN/GROW Program)